

# INTERKULTURELLE THEOLOGIE. ZEITSCHRIFT FÜR MISSIONSWISSENSCHAFT

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## Guidelines for Publication and Citation

### Format

Please send exclusively MS Word files. If you are working with a different word processor like Open Office or else please transform the file into Word and check for completeness, since transformation may cause loss of footnotes.

### Languages

German or English

### Scope

Articles: benchmark 35.000, maximum 50.000 signs (incl. space characters),

Reports: maximum 15.000 signs,

Reviews: maximum 5000 signs,

Review articles: maximum 14.000 signs.

### Layout

Please take notice of the following rules:

Title

Subtitle

First name Surname of author (without title like Dr., Prof. et al.)

Use no more than three levels of outline, numbered in Arabic (1; 1.1; 1.1.1).

At the end of the article: german abstract (ca. 10 printed lines = ca. 900 signs)

Articles in German language include an English abstract, articles in English language include a German abstract.

Short information about the author (current or last position: "Dr. Erika Musterfrau is a professor of cross-cultural style sheet history at Carl Barks University in Duckburg.") and postal and E-mailing address, which can be used by readers for their feedback and for the delivery of the author's copy.

The texts need to implement gender-sensitive language.

Further aspects regarding the layout:

- Use »square brackets« as quotation marks, only where really necessary
- Please de-activate hyphenation, IN NO CASE use manual hyphenation!
- Put longer quotes in petit.
- Emphasis should be only in *italics*.

### Notes and bibliographical references

Explanatory notes and comments are given in consecutively numerated footnotes. Length and number of the footnotes should focus on what is essential and should not be overstretched. There are no endnotes and no bibliography at the end.

In its first citation each source has to be given in full, as follows:

#### *Books:*

First name Surname, Title. Subtitle, publishing place and year of publishing, page of quotation.

- Andrew F. Walls, *The Cross-Cultural Process in Christian History*, Maryknoll 2002, 49.

Two authors and various places are separated by slash: /

- Carl Barks/Erika Fuchs, *The postcolonial adventures of Hewey, Dewey and Lewey*, Duckburg/Gumpenhäuser 1975.

More than two authors or publishing places: use "et al.":

- Carl Barks et al., *The postcolonial adventures of Hewey, Dewey and Lewey*, Duckburg et al. 1975.

If an edition other than the first edition of a work is used, this has to be noted: <sup>2</sup>1990.

#### Articles from Journals:

First name Surname, Title of article. Subtitle, in: Name of Journal Journal volume or year number (year), xyz–xyz [= pages of whole article], here: [page of quotation].

- Christine Lienemann, Konversion im interreligiösen Kontext. Eine missionswissenschaftliche Perspektive, in: ZMiss 30/3 (2004), 216–231, here: 225.

#### Articles from anthologies:

First name Surname, Title of article. Subtitle, in: First Name Surname (ed.), Title, Subtitle, place and year of publishing, xyz–xyz [= pages of whole article], here: [page of quotation].

- Andrew F. Walls, From Christendom to World Christianity. Missions and the Demographic Transformation of the Church, in: id. (ed.), The Cross-Cultural Process in Christian History, Maryknoll 2002, 49–71, here: 62.

#### Electronic sources:

References to and quotations from electronic sources give bibliographical reference as stated below and add the electronic address and the date of access.

- Author, title of article, <http://www.dgmw.org/> (12.3.2015) (Please do not use Hyperlink-formatting.)

All additional citations of the same work should be given shortened, according to the following example (Surname, shortened title, page number):

- Lienemann, Konversion, 229 (do NOT use „ibid.“).

English titles ALWAYS case sensitive (“The Beast from the South”, not “The beast from the south”).

#### Some further details that we ask you to follow:

- Please use solid space (in Word: Shift + Strg + solid space) for bible passages, abbreviations, abbreviated First names, titles etc.  
1 Cor 15,16 | i. e. | e. g. | U. B. Mayer | Dr. Maier etc.
- Please use as few abbreviations as necessary and only standardized abbreviations.
- Abbreviations of institutions etc. are resolved at the first mention: World Council of Churches (WCC).
- To indicate a closed range of values (i. e. between numbers: 12–32) or to illustrate a relationship (New York–London), the en dash, »–«, should be used as against hyphens which indicate compound names (i.e. Martin-Luther- Universität).
- Mark omissions with [...].
- Editor, editors: ed., eds.
- Delete double or triple space characters.
- in footnotes: don't use/delete „p“ or „pp“, it is only the number of the page/pages: only „26“, not „p 26“.
- technical terms in foreign languages write in *italics*.
- Write a date without space character: „12.3.2008“ (not: „12.03.08“).
- Brackets inside of round brackets appear as square brackets: (cf. ThLZ 135 [2010], 639)
- Please use quotation marks consistently and regardless whether there are quotations in German, English or French: “example”. Within a quotation, single quotation marks are to be used: ‘example’.
- An apostrophe has the form of a superscript comma. RIGHT:’ WRONG: `

**Last note: only contributions, which follow the above mentioned guidelines and fulfill the general academic requirements are accepted (no manuscripts of lectures, no drafts/proposals).**